

BANKRUPTCY DOCUMENT QUIK-CHECK

NOTE: This form is a supplement to the worksheets you have been provided. This form is intended as a quick reference to facilitate the completion of the worksheets and allow us to file your case in a timely manner. You will need to provide us with the complete original and two (2) complete copies of the documents listed below. The originals will be returned to you prior to filing your case.

- Income:
 - All documents that show the amount(s) someone other than yourself contributes to household expenses.
 - Pay stubs for the past six months for you and your spouse.
 - Proof of other sources of income (pension, severance pay etc.) for past six months.
 - If you are in business, we will need full financials for past six months.
 - Tax returns for the past three (3) years with W-2 forms or 1099s.

- Financial:
 - Bank statements for past six (6) months on each account including stocks.
 - Statement for any IRA, 401-K, tuition credit program, prepaid medical or any education account which you may pay into for someone else's benefit.
 - Statements for last six months on any credit cards (Visa, MasterCard, etc.)

Home:

Copy of deeds to any property, or any interest in property, you own(ed) in the past three (3) years. This would include timeshares, condominiums or mobile homes.

Copy of any mortgage, credit or equity lines against your property.

Real estate tax bill for the current year.

Utilities statements for the past three(3) months. (lights, water, sewer, cable etc)

Most recent statement for homeowner's/condo association dues or assessments.

Most recent statement for homeowner's/renter's insurance.

Domestic Matters:

Dissolution agreements or judgments

Child support or alimony payments whether you pay or receive

Pre-nuptial or post-nuptial agreements including domestic partnership

Identification:

Driver's license or State ID or passport

Social security card or other document with your social security number

Miscellaneous:

Any contract(s) open or executed within the past three (3) years obligating you to periodic payments.

Any lawsuits or other legal papers to which you were/are a party in the past two (2) years.